

***“The person who does the work does the learning”***

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**Supervising Others Course Outline**

**COURSE LENGTH: 1 DAY**

**OUTCOMES**

* Set clear expectations for team members
* Set S.M.A.R.T. goals for team members that motivate and inspire dedication
* Effectively assign work that has been set according to each employee and situation
* Master techniques to delegate effectively and confidently
* Develop approaches for conducting formal feedback sessions
* Provide informal, constructive feedback
* Develop priorities and time management strategies as a team leader
* Establish conflict resolution strategies
* Interact with new or existing teams
* Create a path for personal development

You’ll see a variety of learning strategies: cooperative / collaborative, constructive, experiential, Socratic, accelerated learning. Participants will experience rotation of paired / small group work, the creation or completion of partial existing content to adapt it to their own situations, the tactical use of purposeful questions to guide people to self-discovery rather than just telling, intermittent problem-solving team-based challenges, a welcoming learning environment that gets the learners and their brains ready to learn.

As part of addressing ever-diverse groups, as well as being generally wise principles of learning, I also draw on principles from the field of Maori education:

* Ako (Learners also learn when they teach others)
* Poutama (Like a ladder, learning needs to climb on previous learning)
* Te Whare Tapa Wha (The learner’s needs need to be met across multiple dimensions: physical, mental, emotional, social)
* Tuakana Teina (‘buddy system’)

People are different and some topics lend themselves to being best delivered by particular styles. Therefore, what you get is *variety*, and a professional, experienced facilitator able to take examples and scenarios from the real-world of the participants and workshop them together in real-time, as opposed to didactic linear delivery of generic content. These methods ensure a productive, effective, and efficient balance between the delivery of academic content, and a practical and relevant session that is engaging, memorable, and interactive.